

NEVADA DEPARTMENT OF AGRICULTURE



SY 2016-2017 USDA FRESH FRUIT AND VEGETABLE PROGRAM (FFVP) APPLICATION

Instructions: Complete one copy of this form for each school that will apply to participate in the Fresh Fruit and Vegetable Program. If extra space is needed for responses, please use the extra sheet provided.

Return a hard copy of the application(s) by

5:00 p.m., May 13th, 2016 to:

Brittany Mally, RD

Program Officer

Nevada Department of Agriculture

Food and Nutrition Division

405 South 21st Street

Sparks, NV 89431

SCHOOL INFORMATION:

School District: _____

School Name: _____

School Address: _____

FFVP Contact: _____ Telephone: _____

Email: _____

SCHOOL DATA

Enrollment Data:

Enrollment as of **March 31, 2016:** _____

Number of children approved/eligible for free meals: _____

Number of children approved for reduced price meals: _____

Percentage of students qualified for free/reduced meals as of October 31, 2015: _____

Is the school a year-round school? Yes _____ No _____

- If YES, what month will the FFVP begin? _____

Grade level range at school: _____

Has the school previously participated in the FFVP? Yes _____ No _____

Is there more than one school housed at this building address: Yes _____ No _____

- If YES, what are the grade levels of the other school(s)? _____

Team Nutrition School? Yes _____ No _____

Indicate Food Preparation Method for this school:

Onsite____ Satellite____ Vended____ Other _____

Does your school use a food service management company? Yes____ No____

- If YES, include a letter of support from the food service management company indicating a willingness to help promote and/or participate in this FFVP and detailing the role the management company will play in the operation of the FFVP.

PROPOSAL NARRATIVE

Describe briefly how the school plans to implement the program including:

- a. How fruits and vegetables will be served? (carts, stands in hallways, classrooms, school office, etc.):

- b. Who will prepare fruits and vegetables? (Central kitchen, school site kitchen, vendor, pre-packaged):

- c. Proposed time(s) and days. Fresh fruits and vegetables must be served to all students at least twice a week:

- d. Partnerships the school has or will have to support the program (Examples are: partnerships with University of Nevada Cooperative Extension, agreements with local farmers to supply fruits and vegetables or local grocers to purchase/prepare fruits and vegetables, etc.):

- e. Plans to provide FFVP nutrition education with other nutrition and health education activities through classroom and school-wide events:

f. Plans to integrate FFVP into classrooms, home/family, and the cafeteria:

g. Plans to promote the Fresh Fruit and Vegetable Program:

h. How will school staff (administration, teachers, custodial, food service) support the implementation of the FFVP?

i. Do you plan to incorporate locally grown fruits and vegetables? If so, how?

Explain briefly:

- Why the school should be chosen and how will students benefit from this program?
- What are the anticipated barriers and success for implementing the FFVP?

- How will the barriers be addressed?

Volunteers

Describe how volunteers assist with the Fresh Fruit and Vegetable Program:

STAFFING INFORMATION –

Grant Writer Contact Information. This person is responsible for submitting the grant.		
Name/Title	Email Address	Telephone Number
Project/Site Manager Contact Information. This person is involved in overseeing the preparation and distribution of the fruits and vegetables on a daily basis.		
Name/Title	Email Address	Telephone Number
Claim Contact Information. This person is responsible for submitting claims.		
Name/Title	Email Address	Telephone Number

SIGNATURES (All are required).

Please note that all dates and signatures must be in blue ink.

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by USDA. Further, we agree to participate in any USDA-sponsored evaluation and to provide the information requested by the specified deadlines.

District Superintendent _____ Date _____

District Nutrition Director _____ Date _____

School Principal _____ Date _____

School Kitchen Manager _____ Date _____

Addendum to State Agency – School Food Authority Agreement

Fresh Fruit and Vegetable Program

CFDA #10.582

This agreement is between the Nevada Department of Agriculture and

(School Food Authority)

covers the period from _____ to _____.

The undersigned has the authority to enter this Agreement to participate in the Fresh Fruit and Vegetable Program (Program) as authorized by Section 4304 of Public Law 110-234, the Food, Conservation, and Energy Act of 2008.

A. It is mutually agreed between the State Agency and School Food Authority that:

1. The School Food Authority agrees that the funds will only be used for the purposes authorized by Section 4304 of Public Law 110-234, the Food, Conservation, and Energy Act of 2008, (Public Law 110 234).
2. The School Food Authority agrees to abide by all of the requirements for administering the Program as stated in Section 4304 of Public Law 110-234, the Food, Conservation, and Energy Act of 2008 (Public Law 110-234).
3. The School Food Authority agrees to provide funds to the approved school(s), namely _____ under its jurisdiction for the service of approved fresh fruits and vegetables in accordance with local, State, and Federal regulations and requirements.
4. The School Food Authority agrees that the schools identified in section 3 of this paragraph will implement the program in accordance with the plan outlines in the signed School Application for the Fresh Fruit and Vegetable Program.

B. General Conditions

1. This Agreement is non-transferable.
2. Neither the State Agency nor the School Food Authority has an obligation to renew this agreement.

Signatures

State Agency

School Food Authority

Title

Title

Date

Date

This arrangement does not constitute the entire agreement between the parties with respect to subject matter thereof.